

Houchell Limited

TERMS OF TRADING

Our terms of trading are payment within 14 days of date of invoice, after which time we reserve the right to charge interest at the rate of 2% per month on unpaid invoices.

Any queries relating to invoices submitted should be made in writing within 7 days of date of invoice. Any errors and omissions excluded.

We retain ownership of all materials until invoices are paid in full.

To ensure that you do not incur unexpected extra costs, any variation to the work being carried out should be discussed between you the client and the member of staff responsible for running the contract, prior to additional costs being incurred. Where possible we will then give you an indication of the costs involved.

Any extra work undertaken by our operatives through direct communication with the client will be treated as dayworks and charged accordingly.

Please note that we have not allowed in our price for the possibility of finding hazardous materials, which may cause problems with regards to removal/handling/disposal and may involve employment of a specialist.

We are members of the Federation of Master Builders and are able to offer our participation in their National Warranty Scheme. For a small additional sum we are able to offer cover for the work carried out. If you require further information please contact this office.

FREE ESTIMATES

We provide free estimates for all building works. However, we reserve the right to charge administrative costs for customers where these are produced for convenience/grant applications only or where there is no communication from the client after 60 days.

Charges are as follows:

Minimum	£25.00
Estimate over £500	£40.00
Estimate over £1,000	5% of value

All prices are exclusive of VAT.